



PROGRAM **OVERVIEW**





SKILL

Collaboration Collaboration and Teamwork

This 1-2 day program equips leaders with foundational skills in fostering effective team collaboration. Participants will explore how to build trust, promote open communication, and align team members around shared goals. Additionally, they will gain insights into their own personality and how it impacts team dynamics, communication, and relationshipbuilding, enabling them to create a more cohesive and productive team environment.

PROGRAM **OBJECTIVE**

By the end of this program, participants will:

- Understand the principles of effective team collaboration and their role in achieving organizational goals.
- · Build trust and establish positive working relationships within their teams.
- Develop strategies for open communication and constructive conflict resolution.
- Gain insights into their personality to improve team dynamics, communication, and collaboration.
- · Align team efforts with organizational objectives and foster a culture of cooperation.













PROGRAM **OUTLINE**

MODULE 1:

INTRODUCTION TO TEAM COLLABORATION

- The importance of collaboration in team success.
- Characteristics of high-performing collaborative teams.
- The leader's role in creating a collaborative environment.

MODULE 2:

UNDERSTANDING PERSONALITY INSIGHTS

- Exploring personality insights and their impact on team dynamics.
- Recognizing individual strengths and areas for growth to improve collaboration.
- Using self-awareness to adapt communication styles for better team interactions.

MODULE 3:

BUILDING TRUST AND COOPERATIVE RELATIONSHIPS

- Establishing trust as the foundation for collaboration.
- Developing empathy and understanding different perspectives.
- Strategies for fostering positive relationships and inclusivity within the team.





MODULE 4:

ENCOURAGING OPEN COMMUNICATION

- The role of communication in building collaboration.
- Active listening skills to enhance understanding and connection.
- Creating a safe space for team members to share ideas and concerns openly.

MODULE 5:

ALIGNING TEAM EFFORTS WITH ORGANIZATIONAL OBJECTIVES

- Setting clear team goals linked to broader organizational priorities.
- Defining roles and responsibilities to avoid misalignment and confusion.
- Creating a shared vision to unite and motivate team members.

Period

Program designed for:

1-2 Days

Specialist, Analyst, Team Member Senior Specialist, Coordinator, Supervisor